

Nr.

Laerskool Impala

English F.R.L

Paper 3: Writing

Grade: 6

Examinator: M^r. V. Kruger

Moderator: M^r. Q. NdL

Date: 10 June 2013

B. Longer transactional writing test

Time: 40 Min.

Total: 15

Pages: 3

Name: _____

Parent's signature: _____

Grade: 6 / _____

Instructions:

1. Read the question carefully, until you understand what is being asked.
2. Please write neatly, use a blue pen.
3. Concentrate on your spelling.
4. Remember to use paragraphs.

Question:

Write a formal letter

Write a letter about 80-100 words to the Guide Dog Association of South Africa. Tell them that you have a friend who is blind. Ask them to tell you what to do to help your friend to get a guide dog.

- Remember to lay out your letter properly, with your address and the date in the top right-hand corner.
- Your letter should have at least two paragraphs.
- End your letter with Yours sincerely and your name.



The Manager
Guide dog Association of South Africa

Dear _____

	Out of 15 marks
The written piece is excellent, and meets or surpasses the level expected in Grade 6. It shows: <ul style="list-style-type: none">thorough understanding of the topicvery effective use of the drafting and editing process, making a lot of corrections and improvementsno mistakes, or so few that they do not detract from the meaningcorrect format for the text type (ie. correct layout for a letter, correct layout for a report)effective ending	12 to 15 marks outstanding
The written piece is very good. It shows: <ul style="list-style-type: none">thorough understanding of the topicmostly thorough planningquite effective use of the drafting and editing process, picking up a lot but not all corrections and improvementsa few mistakes, but they do not detract from the meaningmostly correct format for the text type (ie. correct layout for a letter, correct layout for a report)effective ending	10 to 11 marks meritorious
The written piece is good. It shows: <ul style="list-style-type: none">some understanding of the topica good attempt at planningsome use of the drafting and editing process, but missing some corrections and improvementsmistakes that start to detract from the meaningmostly correct format for the text type (ie. correct layout for a letter, correct layout for a report)an attempt at an effective ending	8 to 9 marks satisfactory
The written piece is adequate. It shows: <ul style="list-style-type: none">some understanding of the topican attempt at planning, but not very effectivelimited use of the drafting and editing process, missing a lot of corrections and improvementsmistakes that detract from the meaningincorrect use of layout for the text typeending does not follow the requirements of explaining the conclusion of the story	6 to 7 marks adequate
The written piece is weak. It shows: <ul style="list-style-type: none">limited understanding of the topican attempt at planning, but very weakvery limited use of the drafting and editing process, leaving a lot of corrections and improvementsmany mistakes that make the meaning difficult to followincorrect use of format for the text typeweak ending that does not explain the conclusion of the story	5 marks moderate
The written piece is very weak. It shows: <ul style="list-style-type: none">incorrect understanding of the topicweak planninglimited or no use of the drafting and editing process, missing most corrections and improvementsmistakes that make the meaning difficult to followincorrect use of formatvery weak ending	1 to 5 marks elementary
The written piece is extremely weak, or not done at all. It shows: <ul style="list-style-type: none">incorrect understanding of the topicno planningextremely poor or no use of the drafting and editing process, missing almost all corrections and improvementsso many mistakes that the meaning is difficult to followincorrect use of formatvery weak ending or no ending	0 to 3 marks

Paper 3: Writing	B. Personal recount	/15
Paper 3: Writing	B. Formal letter	/15
	மொத்த மதிப்பீடு 3	/30